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# Byram Township 2018 Annual Report

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Compiled by Victoria Proskey

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## **HOURS OF OPERATION**

### **TOWNSHIP OFFICES:**

Monday-Friday, 8:30 a.m.-4:30 p.m.

### **CONSTRUCTION OFFICE:**

Monday, Tuesday, Wednesday, Friday  
8:00 a.m.-3 p.m.  
Closed: Thursday

### **FINANCE/TAX OFFICE:**

Monday-Friday, 8:30 a.m.-3:30 p.m.

### **RECYCLING CENTER:**

**METAL:** Open daily during daylight hours.

**LEAVES AND BRANCHES:** Seasonal  
Open daily during daylight hours

### **TOWNSHIP WEBSITE:**

[www.byramtwp.org](http://www.byramtwp.org)

### **GENERAL OFFICE NUMBERS:**

973-347-2500  
Fax 973-347-0502

### **POLICE DEPARTMENT**

Emergencies: Dial 911  
Non-emergencies: 973-347-4008

### **CHIEF OF POLICE**

Peter Zabita  
973-347-2500 Ext. 141

### **TOWNSHIP COUNCIL**

Mayor Alex Rubenstein, Scott Olson,  
David Gray, Nisha Kash, Harvey Roseff

## **BYRAM TOWNSHIP OFFICES**

### **TOWNSHIP MANAGER**

Joseph Sabatini  
973-347-2500 Ext. 129

### **TOWNSHIP CLERK/DEPUTY MANAGER REGISTRAR**

Doris Flynn  
973-347-2500 Ext. 127

### **DEPUTY CLERK/DEPUTY REGISTRAR**

Cindy Church  
973-347-2500 Ext. 161

### **SUPERINTENDENT OF PUBLIC WORKS**

Mike Orgera  
973-347-2500 Ext. 137  
DPW SECRETARY  
Donna Fett Ext. 138

### **ENVIRONMENTAL/RECYCLING**

Donna Fett  
973-347-2500 Ext. 138

### **BOARD OF HEALTH/DOG LICENSING**

Vicky Proskey  
973-347-2500 Ext. 125

### **PARKS AND RECREATION**

973-347-2500 Ext. 160

### **BYRAM TOWNSHIP ZIP CODES**

Stanhope 07874  
Andover 07821  
Sparta 07871

## **BYRAM TOWNSHIP OFFICES**

### **CONTRUCTION OFFICIAL & PLUMBING**

Philip Tobaygo  
973-347-2500 Ext. 124

### **CONSTRUCTION TECHNICAL ASST**

Carolyn O'Connor  
973-347-2500 Ext. 123

### **BUILDING SUBCODE OFFICIAL**

Bob Huber  
973-347-2500 Ext. 124

### **FIRE/ELECTRICAL SUBCODE OFFICIAL**

Patrick Murphy  
973-347-2500 Ext. 124

### **FIRE PREVENTION SERVICES**

Tom Diveny  
973-729-4227

### **ZONING OFFICER**

Tom Dixon  
973-347-2500 Ext. 131

### **PLANNING & DEVELOPMENT**

Cheryl White  
973-347-2500 Ext. 132

### **TAX ASSESSOR**

Penny Holenstein  
973-347-2500 Ext. 139

### **ASSISTANT TO TAX ASSESSOR**

Donna Fett Ext. 138

### **CHIEF MUNICIPAL FINANCE OFFICER / TAX COLLECTOR**

Ashleigh Frueholz  
973-347-2500 Ext. 134

### **ASSISTANT TAX COLLECTOR**

Michele McElroy Ext. 133

## **A Message from Township Manager Joseph Sabatini**

It is my pleasure to present the Byram Township Annual Report for 2018. Under State Statute, the Manager provides a yearly report on the Township's activities for the benefit of the public and the Township Council.

Byram is served by full-time and part-time employees in eight departments and by numerous volunteers in the Byram Township Fire Department and Lakeland Emergency Squad and on our boards, commissions, and committees. The work of these volunteers, combined with the efforts of our elected leaders and staff, add to the quality of life in the Township, making our 'Township of Lakes' a wonderful place in which to live, work and visit.

### **2018 ACCOMPLISHMENTS**

#### **SHARED SERVICES**

- Extended a shared service agreement with Mt. Olive for Animal Control Services through 12/31/2020.
- Entered into a five-year interlocal service agreement with the County of Sussex for road and street sign manufacturing services.
- Successfully completed the first year of our five-year 911 Communication Services agreement with Sussex County.

#### **GRANTS RECEIVED**

- NJDOT Fiscal Year 2018 Municipal Aid Program Grant - \$200,000
- Clean Communities Grant - \$19,925.69
- Recycling Tonnage Grant - \$15,640.85
- Municipal Alliance Grant - \$11,304
- Body Armor Grant - \$1,774
- Click It or Ticket Grant - \$5,400
- Statewide Insurance Grant for Voltage Meters - \$2,698
- Radon Awareness Grant - \$2,000
- Volunteer Fire Assistance Grant - \$3,171.60
- Highlands Plan Conformance Grant - \$15,000 – Highlands Region Stormwater Management Plan
- Highlands Grant – Johnson Acquisition - \$227,275.00
- Green Acres – Planning Incentive Grant – Johnson Acquisition - \$117,725.00
- NJCF Grant OSI – Johnson Acquisition - \$115,000

### **CAPITAL IMPROVEMENTS/PURCHASES**

- Completed road improvement projects totaling over \$800,000 on Tartan Court, Elizabeth Lane, Braemer Court, Carpenter Road, Mansfield Drive, roads in Lake Lackawanna and a section of Roseville Road.
- Completed installation of well pump/piping and irrigation system at Tamarack Park, along with paving the parking lot.
- Completed installation of a Standby Generator for Byram's Emergency Communications Tower funded through a 2015 Hazard Mitigation Grant.
- Awarded a bid in the amount of \$57,980 to Rohrer Enterprises for a new Byram Township Senior Bus. Byram anticipates delivery of the bus in early 2019.
- Awarded a contract through the Houston Galveston Area Cooperative to purchase a KME FS12-17 Custom Pumper from Fire Priority Emergency Vehicles, Inc. in an amount not to exceed \$476,642.

### **MISCELLANEOUS**

- Entered into a three-year contract with Everbridge/Nixle for a Municipal Mass Notification System.
- Reviewed and revised zoning sign ordinances in the Neighborhood Commercial (NC) and Village Business (VB) zones allowing greater flexibility to businesses.
- Completed the second year of the Wellness Program for full-time employees.
- Worked with Rehabco to complete three residential rehabilitation projects funded through grants from the Affordable Housing Trust Fund.
- Created a Municipal Building Committee to collaborate and investigate all options for a new or renovated municipal building.
- Awarded a professional services contract to The Nader Group, to conduct an analysis of proposed alternatives for a new municipal building and/or renovation.

Please take the time to review the information contained within this annual report. Public meetings are listed on the website calendar, and we encourage your participation throughout the year.

Byram's achievements are the result of a team effort that includes all of our residents, employees and volunteers.

Joseph Sabatini  
Township Manager

## HOW YOUR LOCAL GOVERNMENT FUNCTIONS

“The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The Council-Manager form establishes a representative system where all the power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.”

– International City/County Management Association.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the non-partisan, at-large election of four Township Council members and one Mayor. By law, the Mayor and the Township Council have the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Separate advisory boards and committees assist policy formulation of the Council.

Administrative responsibilities of the Township are vested in the full time Township Manager. Charged with the day to day operation of the Township, the Manager directs all Township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Council, the Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Manager is the chief executive and administrative official of Byram Township, as provided in N.J.S.A. 40:69A-95.

The Office of the Manager shall include the following functions:

A. Budget.

B. Personnel.

C. Disaster control and emergency management.

D. Local public assistance.

E. Such others as may be assigned from time to time by the Township Council.

The Township Manager prepares the budget, appoints and removes department heads, other officers, subordinates and assistants. He oversees the day-to-day workings of the township. He negotiates contracts for Byram Township. He also attends Council meetings where he may participate in discussions, but not vote on issues.

## **TOWNSHIP CLERK/ REGISTRAR**

The Municipal Clerk's office is staffed with a full time Municipal Clerk/Registrar and a full time Deputy Municipal Clerk/Deputy Registrar. The office hours are Monday – Friday 8:30 a.m. – 4:30 p.m.

In 2018, the Deputy Municipal Clerk obtained a Registered Municipal Clerk Certification after successfully completing all required courses and passing the State exam.

The "core" duties of the Municipal Clerk include the following:

- As Secretary to the Mayor and Council, the Municipal Clerk attends all Council meetings; records minutes; assists in preparing the Council meeting agenda and resolutions; compiles meeting packets, receives bids and RFP's; administers and records Oaths of Office; processes correspondence and records, files and advertises ordinances and acts as a liaison between the public and governing body.
- The Municipal Clerk, as Secretary to the Municipal Corporation, signs official documents, has custody of the Township Seal and attests the signature of the Mayor and other Township officials.
- As Election Official, the Municipal Clerk handles voter registration, accepts petitions for vacancies in local elected offices, furnishes materials for local, primary and general elections, selects polling areas and maintains custody of election results.
- The Municipal Clerk issues various licenses, i.e. Peddler / Solicitor, Bingo, Raffle, Liquor, Limo, etc.; furnishes data to the public, provides copies of Ordinances, Resolutions and other information requested by the public and personnel.

The position of Registrar must be held by a Certified Municipal Registrar. This designation is obtained by completing a course provided by the New Jersey State Registrar's office and passing a State exam.

It is the responsibility of the Registrar to record all births, deaths and marriages occurring within the Township of Byram. A permanent copy is retained in the Registrar's office and one is forwarded to the State Registrar. The accumulation of information from vital records provides data about the events that occur throughout the entire State of New Jersey. In addition, the Registrar is also responsible for issuing marriage licenses, marriage certificates, birth certificates and death certificates.

### **2018 Registrar Vital Statistics**

Marriage Licenses Issued	31
Birth Records Recorded	29
Death Records Recorded	55
Certified Copies Issued	124

### **2018 Fees Collected by the Municipal Clerk's Office**

Junkyard	\$400
Campground	\$793.75
Seasonal Sales Permits	\$0.00
Raffle License	\$180.00
Peddler / Solicitor Licenses	\$12,050
Liquor License Transfers	\$671.80
Liquor License Renewals	\$5,540
Taxi Cab / Livery License	\$0.00
Vacant Property Registrations	\$17,937.49
Road Opening Permits	\$150.00

## **FINANCE/TAX DEPARTMENT**

The Township of Byram emphasizes careful financial management and long range fiscal planning. The duties include billing and collection of taxes, collections of all Township revenues, investments, debt management, financial analysis, and control of the Township's \$11,608,688.26 budget for 2018. The department is also responsible for the financial activities of the sewer utility, with a budget of \$304,000.00. In 2018, the Township's Chief Financial Officer took advantage of a promotional rate account offered by the Township's main depository and transferred \$1,100,000.00 to earn additional interest income at 2.00%.

The Tax Assessor is responsible for the Township wide assessment. Taxes are payable quarterly on the first day of February, May, August, and November, after which dates they are delinquent and subject to interest. There is no discount for prepayment. The grace period for payment is ten days. On any payments received after this time, interest will be retroactive to the first of the month. Delinquent payments will be charged interest at the rate of 8% per annum up to \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00. A penalty of up to 6% will be charged on any delinquency in excess of \$10,000.00 if not paid by the end of the fiscal year (December 31<sup>st</sup>), unless Stated otherwise on the front of the bill. Any current year's taxes unpaid on December 31<sup>st</sup> will be subject to tax sale and lien in the subsequent year.

Effective January 1, 2018 the Township ended the shared service agreement for Tax Collection services with Randolph Township. The Chief Financial Officer was appointed as Tax Collector, who is at the Township Monday through Friday 8:30 a.m. to 3:30 p.m. to assist residents with any questions and/or concerns. The Finance / Tax Department hours are Monday through Friday 8:30 a.m. to 3:30 p.m. There is a lock box located in the front of the building for sewer and tax payments. Payments received after 3:30 p.m. will be posted on the next business day.

The Assistant Tax Collector passed her Certified Tax Collector's exam on July 27, 2018. Along with the Assistant Tax Collector, the Finance/Tax Department has two additional part-time clerks, to assist with the daily operational needs and resident needs of the Township.

The Tax Department handles requests and information regarding the following tax relief programs:

- Senior Citizen/Disabled Persons Deduction
- Veterans Deduction
- Veterans Exemption

**The State also offers the following programs:**

- Property Tax Reimbursement (Freeze for Qualified Senior and Disabled Persons)
- Homestead Rebate

For more information about property tax relief programs, please refer to the Division of Taxation website:

[www.State.nj.us/treasury/taxation/relief.shtml](http://www.State.nj.us/treasury/taxation/relief.shtml)

2018 Tax Dollar Breakdown		
County Purpose Tax	.582	16.4%
County Library Tax	.039	1.1%
County Health Tax	.000	0.0%
County Open Space Tax	.003	0.1%
Local School Tax	1.289	36.4%
Regional School Tax	.699	19.7%
Municipal Purpose Tax	.922	26.0%
Municipal Open Space Tax	.11	0.3%

Totals	\$	%
County Total	.624	17.6%
School Total	1.988	56.1%
Municipal Total	.933	26.3%

## **TAX ASSESSOR**

The Township of Byram employs a part-time assessor who shares a part-time assistant. The Tax Assessor has responsibility to:

- To find full and fair value of nearly 4,000 parcels within Byram Township
- Locate and properly describe property as prescribed by the Division of Taxation
- Maintain accurate Township property records, this includes Township Tax Maps which are updated annually in coordination with the Township Engineer
- Review municipal and State appeals and defend the Township in county and State hearings. In 2018, 24 County Tax Board appeals were reviewed. Additionally, two outstanding State Tax appeals were resolved.
- Produce the annual Tax Book and notice of assessment cards
- The Assessor annually provides Farmland Assessment applications to owners and then reviews each farmland assessment application; Byram Township has 123 farmland assessed parcels.

Number of Tax Parcels (excludes exempt)	3,951
Total Assessed Valuation Taxable	\$925,038,900

This department works closely with the Construction Department to review copies of construction permits and certificates for added and omitted assessments and COAH fees. In 2018, added assessments totaled \$ 2,765,800 resulting in a prorated added assessment revenue of \$54,071.87 to the Township.

The Tax Assessor:

- Partners with the County Board of Taxation to ensure deeds are received and reviewed on a weekly basis and updates the Township property records accordingly; over 250+ deeds were reviewed and investigated in 2018
- Represents the Township in county and State meetings and events. The Tax Assessor currently serves as a Tri-County Vice President of the New Jersey Association of Municipal Assessors.
- Coordinates annual mailing and collection of data from 100+ income producing properties
- Provides Property Record Cards as requested to interested parties
- Provides reports to other departments such as Police Department and Byram Township schools

The Tax Assessor handles requests regarding:

- Tax relief programs for Veterans including Deductions and Exemptions, including ongoing eligibility
- Name and address changes of property owners

In 2018, the shared part-time assistant completed the Property Tax Administration Part 1 training class.

For more information about the Tax Assessor programs, please visit our website at:

[www.byramtwp.org/index.php/town\\_hall/township\\_offices\\_detail/tax\\_assessor](http://www.byramtwp.org/index.php/town_hall/township_offices_detail/tax_assessor)

## **RECREATION**

The Recreation Committee meets on the 3<sup>rd</sup> Wednesday of each month at C.O. Johnson Fieldhouse at 8:00 pm. The Committee, along with Township staff and numerous volunteers, oversees recreation activities for the Township.

The Mission Statement of the Recreation Committee is: "To provide all the residents of Byram a program of diverse leisure services. This would include opportunities to participate in a variety of sports; passive recreational activities; cultural, social and educational programs, and to provide parks and facilities which are safe and of the highest standard."

The function of the Recreation Committee is: "To advise the Mayor, Council, and Township Manager on matters regarding the recreational programs of Byram Township."

Committee Goals include the following:

- 1) To develop and maintain a list of suggestions for additions, modifications and updates to the recreation programs, facilities, and policies.
- 2) To work with the various sports organizations to ensure that our residents have a wide variety of athletic choices available to them.
- 3) To work with other organizations to provide various leisure, social, cultural, and educational programs for Township residents.
- 4) To ensure that our parks, fields, trails and facilities are maintained and accessible to all citizens of the Township.

In January, the Township helped facilitate the Byram Ski Program, which was supervised by a Byram Lakes teacher and 3 additional volunteers. Students from Byram Intermediate and Lenape Valley High School participated in six ski trips to Mountain Creek.

In June, we offered the sixth Kids Try Harder Triathlon held in Lake Lackawanna. The event was well received by the Lake Lackawanna residents as well as other young athletes throughout the town who participated in swimming, biking and running. Children ages 4 – 14

performed in age brackets with progressively longer distances for each age group. It was fun for everyone, even for the amazing volunteers who turned out to make this event so successful.

In July, we held three weeks of half day summer enrichment programs at the Byram Lakes School. Hands-on science and art classes were offered for Byram residents ages 6-12. Kids spent the morning balancing education and fun!

Byram Day was held at Neil Gylling Park in September. This year's focus was on community. Byram Township non-profit groups; i.e. Boy Scouts, Girl Scouts, sporting organizations, etc., were welcome at no charge to have a table and sell food. In addition, Byram businesses were invited to set up a table and advertise their business at no charge. The inflatable rides were free for all ages. There was a constant flow of people throughout the day and fun was had by all!

Field and program closure information may be obtained by calling 973-347-2500 then press 5 for recreation, then 2.





## **DEPARTMENT OF PUBLIC WORKS (DPW)**

The Department of Public Works includes the following divisions: Roads, Sewers, Recycling, Buildings and Grounds, Park Maintenance, and Fleet Maintenance. This Department employs 12 full-time employees including a mechanic and superintendent, shares a part-time employee as Superintendent Secretary, and two summer helpers. This year the full-time staff was increased by one employee to help with snow plowing, parks maintenance and other general DPW activities. The total annual operating budget for the Department is approximately \$1.3 million. DPW supported the Township's grant initiatives, including the maintenance of the new irrigation system at Tamarack Park Field, NJ Urban & Community Forestry, Clean Communities and Recycling. DPW played a key role in Township annual events such as Byram Day, Rabies Clinic, etc. In addition, DPW supported many Township committees' initiatives including Environmental Commission, Open Space, Board of Health and Recreation. DPW was instrumental in the release of Recycle Coach, which is a web based resident recycling tool available on the Township website.

DPW coordinated the submission of several state mandated reports, including the Tonnage Recycling Report (resulting in revenue to Township) and the Right-to-Know Survey. DPW applied for and received Tree City USA certification which aids the Township in obtaining grant monies. DPW reviewed and issued Grease Interceptor licenses for businesses utilizing grease traps.

The DPW maintains approximately 80 miles of roadway, five sewer-pumping stations and about two miles of sewer mains. Collection of trash and recyclables (Township wide) and leaves, brush and metals at the Township Recycling Center is the responsibility of the DPW, as well as snow and ice control on Township roads, traffic sign installation and repair, and coordination of the annual roadway resurfacing program. DPW maintains Township trails systems and removes and cuts trees deemed hazardous by the Township Forester.

As part of the Township's Stormwater permit, the DPW units worked with the Township Engineer to develop the Township's Stormwater Management Plan. This plan includes additional training requirements as well as working with a contractor to clean and inspect storm drains and inlets. The Township employees operate and maintain over 850 storm inlets and 9 retention basins. The tops of the Township's storm inlets are cleaned out prior to and during rain events. Additionally, DPW developed and issued the annual Stormwater mailing to Township residents. DPW maintained the Johnson Pond dam and spillway.

DPW employees participated in many training classes and DPW Superintendent obtained recertification as Certified Public Works Manager, Recycling Coordinator, Collections/Waste Water System Operator and was recently certified in NJUST per new NJDEP regulations.

Buildings and Grounds oversees and maintains eight Township buildings, including the Municipal Complex, the Old School House, the C.O. Johnson Field house, and the Lee Hill Emergency Services Building. Park Maintenance is responsible for the care of C.O. Johnson Park and its fields, Riverside Park, East Brookwood Park, Neil Gylling Park, Mohawk View Park, Tamarack Park, and all grass areas on the local school athletic fields. An average of 42 acres is cut twice a week depending on the weather.

Fleet Maintenance is provided by one mechanic and when needed, a second DPW employee. The Fleet Maintenance Mechanic is responsible for about eleven police vehicles, ten small-to-large DPW trucks, seven fire trucks, a road sweeper, a backhoe, two loaders, four trailers and a large assortment of power/mechanical tools. The DPW Superintendent worked with the Fire Department to develop specifications for and purchase their new fire truck.

Recycling activities include mandatory recycling through curbside pick-up every other Friday. Weekly solid waste curbside pick-up is on Tuesdays; pick-up is limited to two 45 gallon containers and one large household item. For more details on the Solid Waste and Recycling programs, please visit our website, [byramtwp.org](http://byramtwp.org) under Township Offices/Garbage and Recycling.

Please help us keep our catch basins clean and free from debris by not dumping anything in them or in our Township waterways. Please do your part to keep Byram clean!

Residential Trash / Recycling (in tons)	2015	2016	2017	2018
Annual Garbage	2819.72	2802.62	3689.1	2920.12
Metal Recycling	47.58	48.51	46.76	58.9
Tire Recycling	2.35	2.40	4.21	3.68
Single Stream	764.02	852.95	823.46	843.08
Vegetative	118 cu. yds.	112 cu. yds.	128 cu. yds.	335.15 cu. yds.

**Announcing the Availability of Recycle Coach!** Access Recycle Coach from our Township website at [www.byramtwp.org/index.php/services/recycle\\_coach](http://www.byramtwp.org/index.php/services/recycle_coach), or download the app. Use Recycle Coach to:

- Set an email reminder of the trash and recycling collection days or special Township disposal days
- Export trash and recycling dates to your personal calendar
- “Ask” Recycle Coach to determine how to dispose of specific items by using the “What Goes Where” tool
- Report trash or recycling related issues (example a missed pick-up)
- Learn more about recycling in general



Your Sussex County recycling and garbage collection information is just a click away.

- You get:
- A personalized collection schedule
  - Custom collection reminders
  - A *What Goes Where?* search tool
  - A *What type of recycler are you?* quiz



recyclecoach™

## **DPW OPERATIONS**

### **Major Operations**

Hours	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Road Repair	800	750	1044	700	433	451	386	485.5	524	687.5	513	814.25	7588.25
Parks Maintenance	60	100	80	538	747.5	841.5	889	719.75	534.5	414.5	327.5	300	5552.25
Buildings and Grounds	472	383.5	336	152	100	80	83	75.5	88.5	100	60	40	1970.5
Storm Overtime	185.25	258.5	371.25	42	12	0	12	3	0	0	138.5	36	1058.5
Sewer	42	38	42	52	55	50	42	60	54	56	38	44	573

### **Vehicle Repair**

Hours	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Police	20	20	24	86	40	60	116	40	24	60	22	76	588
Fire	10	16	16	16	12	8	24	44	2	8	2	0	158
Public Works	121	116	100	58	92	80	28	40	62	80	80	64	921
Parks Equipment	0	0	8	0	8	16	16	40	16	8	8	0	120

### **Materials Collected/Used/Delivered**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Asphalt Material Placed - Tons	0.25	2	3.03	11.62	11.15	7.25	20.27	27.82	12.89	7.94	1.95	0	106.17
Brush - Tons	5.55	2.89	15.6	20.16	33.66	31.31	19.39	5.58	19.64	10.05	6.44	4.24	174.51
Leaves Collected - Tons	0	0	0	11.17	13.62	3.98	9.78	0	2.37	7.25	49.58	17.83	115.58
Salt Used - Tons	604.5	850	950	150	0	0	0	0	0	0	121	123.5	2799
Grit Used - Tons	0	120	150	0	0	0	0	0	0	0	40	24.25	334.25
Street Sweeping - Tons	0	0	0	65.66	82.97	0	0	0	345.32	0	0	181.58	675.53

### **Citizen Requests**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Berms	1	5	2	1	12	2	5	2	0	1	1	1	33
Hazardous Trees	2	1	1	0	1	1	3	1	0	0	0	1	11
Potholes	0	0	3	1	3	1	4	2	2	1	0	1	18
Drainage	2	5	0	2	1	0	1	2	1	2	6	2	24
Street Signs	3	0	3	2	1	0	0	0	0	1	1	0	11
Mail Box	0	1	0	1	0	0	0	0	0	0	0	0	2
Total New Requests	8	12	9	7	18	4	13	7	3	5	8	5	99

## **POLICE DEPARTMENT**

The Byram Township Police Department consists of fourteen sworn officers, which includes the Chief of Police, and two-part time records clerks. The Department has always been and will always be committed to delivering professional police services to our residents. The Byram Township Police Department had several changes during 2018.

- The Department continued participating in “Project Medicine Drop” collecting unwanted prescription and over the counter medications. Over 179 pounds of unwanted medications were collected during 2018. The Department also continued its participation in the County wide drug disposal day collections in the spring and fall at the Byram Shop-Rite and CVS store collecting over 24 pounds of unwanted medications. All collected medications are turned over to the Federal drug Enforcement Administration where they are destroyed with no harm to the environment.
- Byram Officers volunteered over 60 hours of their time to collect food donations in spring and fall “Cram the Cruiser” and “Stuff the Bus” food drives. Byram Officers collected over 18,000 pounds of food during both events to benefit the Sussex County food pantry.
- The Department was awarded \$1,773.98 for the replacement of Body Armor by New Jersey Division of Criminal Justice. Two Officers had their body armor replaced using this grant at no cost to the Township.
- The Department was awarded \$5,400 for overtime reimbursement through the 2018 Clicket It or Ticket grant campaign. 104 seatbelt summonses and 5 arrests were made during the campaign.
- The Department completed its twenty eighth year instructing an anti-drug program in the fifth-grade classes at the Intermediate School. Officer Marcus Lisa utilized the LEAD (Law Enforcement Against Drugs) program as a modern replacement for the D.A.R.E. program. The LEAD graduation ceremony and student picnic were held in May.
- The Police Department along with Byram Fire and Lakeland EMS transitioned from the Sparta Dispatch Center to the Sussex County Communications Center resulting in increased radio coverage for the Police Department in several areas throughout the Township. As part of this transition, all emergency service radios were upgraded to be able to transmit and receive on both digital and analog frequencies.
- The department replaced two Ford Police Interceptor SUVs that had over 100,000 patrol miles on them. The new patrol cars were placed in service in early 2019. In addition, the Sussex County Prosecutor’s Office donated a new Ford F-150 Enforcer pickup truck with funds that were seized and forfeited as criminal proceeds at no cost to the Township.
- In 2018, Byram Township Police Officers averaged seven days of in-service training and traveled over 112,000 miles during their patrols. The Department will continue to serve the citizens of the Township to the best of its ability. Additional information regarding the Department may be found on the internet at [www.byrampd.org](http://www.byrampd.org). Information and current events are also regularly posted on the Department’s Facebook page located at: <http://www.facebook.com/pages/Byram-Township-Police-Department/196576757045673> POLICE

## POLICE DEPARTMENT OPERATIONS

Calls for Service			
	2017	2018	Difference
Sex Offense	2	7	+5
Burglaries	16	4	-12
Theft	37	40	+3
Motor Vehicle Theft	2	1	-1
Aggravated Assault	4	3	-1
Simple Assault	14	11	-3
Arson	0	0	N/A
Fraud	32	33	+1
Criminal Mischief	54	44	-10
Weapons	1	2	+1
Fireworks	12	2	-10
Narcotic Offences	18	18	N/A
Alarms	184	207	+23
Disorderly Conducts	30	59	+29
Suspicious Vehicle / Persons	275	232	-43
Motor Vehicle Accidents	222	232	+10
Motor Vehicle Stops	2,929	2,504	-425
Medical Assists	335	405	+70
Miscellaneous (other calls)	8,132	10,035	+1,903
<b>Total Incidents Handled</b>	<b>12,299</b>	<b>13,839</b>	<b>+1,540</b>
	2017	2018	Difference
Adults Arrested	90	80	-10
Juveniles Arrested	20	48	+28
	2017	2018	Difference
<b>Property Value Reported Stolen</b>	<b>\$56,834</b>	<b>\$37,797</b>	<b>-\$19,037</b>
<b>Property Value Recovered</b>	<b>\$2,259</b>	<b>\$2,369</b>	<b>+\$110</b>

## **HEALTH DEPARTMENT**

The State of New Jersey mandates a wide range of environmental and personal health services. To meet these standards Byram Township contracts with the Sussex County Division of Health to provide many of these services. There is one part-time person who is available at the municipal building to assist residents with public health concerns, a part-time pound keeper, and a part-time Animal Control Officer.

Environmental health activities include inspections of food establishments, lakes, beaches and campgrounds, monitoring of potable water supplies and septic systems. Three of the Township's major lake communities (Lake Mohawk, Cranberry Lake and Lake Lackawanna) are regulated under Septic Management.



Byram Township participated in the New Jersey Radon Protection Program, promoting testing of radon in residential homes. Literature was available at Byram Day and at the Township building. Free Radon kits were available to Byram residents at the Municipal Building.

Personal health services are handled by the Sussex County Health Department, Division of Public Health Nursing. These services include adult screenings for blood pressure, blood chemistry, skin cancer, male and female cancers, well-child clinics, flu immunizations, health risk appraisals, educational programs, and health counseling. Information about these programs is available in the local media, at the municipal building and by calling the Public Health Nurse at 973-948-5239 x. 3126.

**Keep them Safe  
Inoculate!**



Animal control activities include an annual free rabies clinic, dog licensing, and the operation of the local pound. The Township Health Department enjoys a unique relationship with BARKS (Byram Animal Rescue Kindness Squad), which assists the Township with animal rescue.

<b>Animal Control</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Rabies Vaccinations	283	385	197	200
Dog Licenses	682	664	638	689
Shelter Admissions	140	223	130	235
Adopted/transferred	99	118	124	223
Returned to Owner	12	12	14	12

The Township Board of Health meets on the fourth Tuesday of alternating months and handles public health issues such as sponsoring health clinics offered by the Sussex County Division of Health (flu clinic, pneumonia, SMABlood work), hearing resident requests for waivers from septic and well regulations, managing the annual rabies clinic and other issues related to animals, water quality and septic management.

## **CONSTRUCTION DEPARTMENT**

The Construction Department reviews construction plans, issues construction permits, and provides inspections to ensure work conforms to State of New Jersey Approved Building Codes. Effective July 2018, our part-time Construction Official, who held all UCC licenses, retired. He was replaced with a part-time Construction Official who also serves as the Plumbing Sub-code Official, a part time Electrical and Fire Sub-code Official, and a part-time Building Sub-code Official. The office is also staffed with a part-time Technical Assistant who provides clerical support as well as assistance to homeowners applying for permits. The Construction Department also serves Netcong Borough through a shared services agreement. The Construction Department Office hours are Monday 8 a.m.-Friday 3 p.m., closed Thursdays.

	2016	2017	2018
<b>New Construction – Residential</b>	3	2	2
<b>New Construction- Commercial</b>	1	0	1
<b>Permits Issued</b>	793	909	680
<b>Certificates of Occupancy</b>	14	19	8
<b>Certificates of Approval</b>	560	554	511

## **ARCHITECTURAL REVIEW COMMITTEE**

- The Architectural Review Committee (ARC) is an advisory panel to the Byram Township Planning Board consisting of five to eight members, including two sitting members of the Planning Board, two members of the general public, and one Township employee. All members are appointed annually by the Township Council.
- The ARC reviews development proposals and recommends changes to help realize the ideals of the Township’s Master Plan, Smart Growth Ordinance, and Design Guide, by improving landscaping, avoiding excessive signage and lighting, and moving away from typical highway commercial design toward calmer, human-scaled site design. Configuration, style, construction techniques, and materials of proposed buildings and renovations are reviewed with respect to the preferred design standards for elements such as facades, roofs, fences, walls, and awnings.
- In 2018, the ARC reviewed applications for Anty Trucking and Sunnyside (Garden & Gifts and Landscaping), and documented its findings and recommendations for Planning Board consideration. The ARC continues to serve as a ‘Smart Growth resource’ for the Township, helping Byram to develop strategies for community and economic development.
- This past year the ARC Chair seat was vacated by a resignation, and another member became inactive, leaving the current ARC membership at six.

## **DEPARTMENT OF PLANNING AND LAND USE BOARD**

The Land Use Board is a joint planning and zoning board consisting of 9 regular members including the Mayor and a Council person and 2 alternate members. The Land Use Board is appointed by the Mayor and Council and hears all subdivisions, site plan and variance applications. It is also responsible for long range planning through the Master Plan Amendments and reviewing Land Development Ordinances for consistency with the Township's Master Plan revisions. The Board meets on the first and third Thursday of each month at 7:30 p.m., and is served by two advisory boards, the Environmental Commission and the Architectural Review Committee.

Staff consists of a Planning Director, which is a position held by the Township Manager, and a full time Land Use Technical Assistant, who received a Zoning Official Certification from Rutgers in October. The Land Use Technical Assistant provides full support to the Board as the Planning Board Secretary.

The Land Use Technical Assistant meets with commercial and residential property owners that wish to make changes to their property and provides guidance relating to Byram Township zoning regulations, filing of variance/planning board applications, and the Municipal Land Use Law.

Office Hours: 8:30 a.m. to 4:30 p.m. Monday through Friday (973) 347-2500 Ext. 132.

### **Key applications approved in 2018 include:**

- Quick Chek received site plan approval to build a 5,496 square foot convenient store with fuel stations at the current location of the Byram Diner. In March 2018 this approval was appealed by the Heller Properties Partners, owner of the building where Quick Chek currently leases space. The applicant and objector reached a settlement in August 2018.
- Byram Car Wash received site plan approval to expand and modernize their facility.
- Sunnyside Landscaping received site plan approval to allow an expansion to their facility, a third-floor apartment, and additional signage.
- Anty Trucking Inc., which will be located behind the Shop Rite Plaza, received site plan approval to enlarge an existing building, add a new structure and have outdoor storage.
- Cranberry Marina was granted a conditional use variance to renovate and convert an existing trailer sales and service facility to a marine trailer sales and storage facility.
- 

### **2018 Accomplishments:**

- Changed zoning in the NC and VB zones to relax some prohibited uses, making them conditional uses. These uses were identified as sustainable services identified in the Economic Development Study.
- Corrected zoning errors and identified split zones in all districts and assigned the correct zone.

*Byram Township continues to encourage sustainable, economic development.*

### ***2018 Planning Board Annual Data***

Site Plan Applications (Includes Site Plan Waivers)	2016	2017	2018
Approved	12	15	5
Denied	0	0	0

Subdivisions	2016	2017	2018
Approved	10	1	1
Denied	0	0	1

Variance Applications	2016	2017	2018
Approved	11	16	8
Denied	0	0	0



## **2018 ENVIRONMENTAL COMMISSION ACCOMPLISHMENTS**

The goal of the Environmental Commission (EC) is to protect Byram Township's abundant natural resources and work with our Township's committees and residents to preserve our quality of life and keep Byram GREEN!

- Celebrated Arbor Day by planting a Norway Spruce Tree by Byram Township Historic School House for all residents to enjoy.
- Seven EC members attended training including: "Asking the Right Questions in Storm Water Review", Fundamentals for Effective Environmental Commissions". "What's in Your Water? Establishing a Drinking Water Testing Program in Your Community", "Tree Farm Day", Storm Water Management and Regulations", and "Complying with NJ Stormwater Regulations".
- Supported the Amphibian Tunnel project by volunteering during Spring Amphibian Rescue event.
- Developed and issued the annual storm water management letter. This letter was sent to all residents and provided many tips on a variety of important topics including the need for storm water management techniques, proper use of pesticides and herbicides, and emerging issues such as Emerald Ash Borer threat.
- Developed and issued the annual recycling postcard to residents.
- Participated in Boy Scout TREC challenges to collect 500 lbs. of plastic film. The challenge was successful, and resulted in the scouts being awarded a bench made of recycled plastic film products, which will be donated back to Byram Township.
- Sponsored community Trail Clean-ups on Tamarack Trail.
- Provided comments to Tilcon Quarry annual application renewal. EC members participated in quarterly inspections.
- Membership – welcomed new members Helen Jaros and Casey McGuffy.
- Byram Day – The theme for this year's display was recycling. EC members distributed various recycling related literature, coloring books and tattoos. A shopping bag and pens, both made from recycled plastic water bottles were also distributed. Children were invited to play the recycling game to place materials into the recycling or trash bins.
- Supported several Township grants including the Community Forestry Management Plan and Clean Communities Programs.
- EC members attend meetings for Open Space and Musconetcong River Management Council.
- QR trail codes were linked on website.
- Participating in testing of Recycling Coach with enables residents to easily obtain detailed information on recycling and trash.
- Reviewed and provided comments on 19 planning board applications.

## **ZONING ENFORCEMENT**

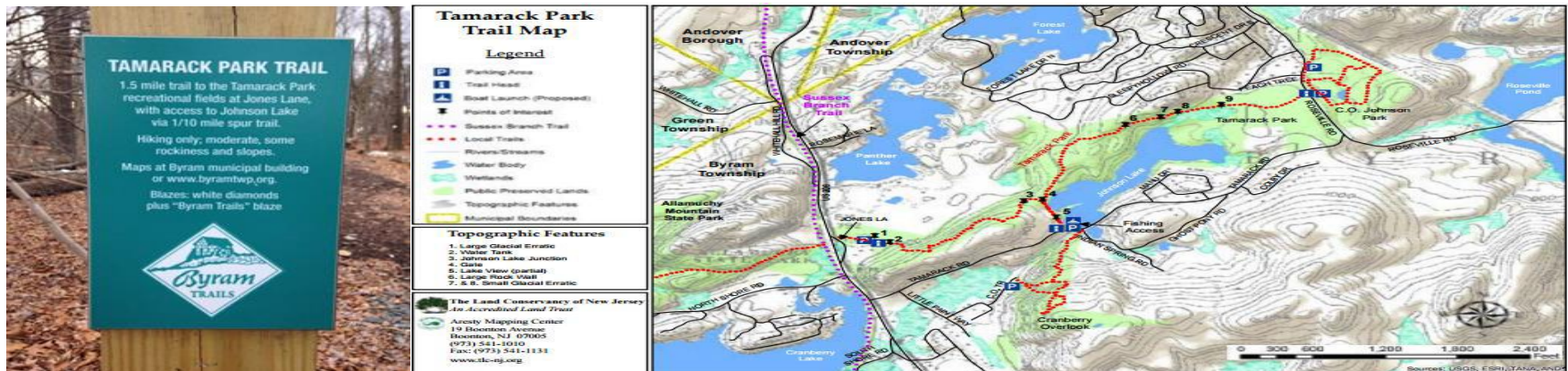
The Township of Byram has adopted a zoning ordinance to protect the public health, safety and welfare of the community. The zoning ordinance is established to regulate the nature and extent of land devoted to various uses by creating specific districts, regulating land use within those districts, and restricting buildings and structures to permitted uses. The zoning ordinance also establishes bulk requirements for a structure (e.g. area, setbacks, and height), and for a building lot itself (e.g. lot size and coverage). Byram's Zoning Officer, who is certified as Zoning Official by Rutgers University, reviews construction applications for conformity to Township Zoning Codes. In addition, he conducts routine inspections throughout the Township for violations of Zoning and Property Maintenance Codes. Warning notices are sent for violations; summonses are then issued if violations are not corrected.

For questions, call 973 347-2500 Extension 131.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Zoning Permits and Approvals</b>													
Zoning Permits Approved	6	1	3	8	6	9	11	9	4	6	6	2	71
Zoning Permits Denied	0	0	2	0	0	2	0	0	0	0	0	0	4
Zoning Permits Granted after Planning Board Variance or Site Plan Waiver	0	1	0	1	0	0	1	1	0	1	0	0	5
Change of Tenant Permits Approved	0	0	0	1	1	1	0	0	0	0	1	0	4
Reviewed Compliance w/ Resolution for Certificate of Occupancy or Approval	0	0	0	1	0	0	0	0	0	0	0	0	1
<b>Investigation of Violations</b>													
Verbal Warnings	0	0	0	1	3	1	1	2	0	3	0	0	11
Notices of Violations	0	4	27	4	32	18	10	9	22	16	21	14	177
Summons Issued	0	0	0	0	1	1	0	0	0	0	6	2	10
<b>Signs removed from roadside</b>	12	8	2	5	10	8	14	20	12	8	2	2	103

## OPEN SPACE

- The goals for Byram are to preserve open space and create recreation areas for residents. The goals focus on preserving undeveloped and environmentally sensitive land, protecting water resources, and creating recreational opportunities for both natural resource-based and facility-based recreation.
- In 2018, the local Byram Open Space tax collected \$110,582 from residents. There remains \$420,000 of bond debt payments from previous acquisitions.
- Maintenance of Byram Open Space lands has been ongoing throughout 2018 with the assistance of Byram's Forester, Ron Farr. Boundary lines of Township-owned land marked, hiking trails marked, removal of invasive species, and coordination of a more intensive deer management program were some of the stewardship accomplishments.
- Acquisition of the 44-acre wooded Johnson parcel has been completed. The property is located south of Tamarack Road, between Cranberry and Johnson Lakes, and adjacent to a 47-acre property preserved in 2005. Characterized by steep hills and rocky outcrops, the newly-preserved property is now open to the public for passive recreations. Plans call for extending existing trail networks onto the property. Funding for this acquisition came from the NJDEP Green Acres Program, the Open Space Institute's Delaware River Watershed Protection Fund, and the New Jersey Highlands Council.
- Acquisition of 23 acres in the Forest South section of Byram Township.
- A well and irrigation system was installed at Tamarack Park, and the parking lot was paved. These projects were funded through the Open Space Trust Fund.
- Open Space funds were used to fulfill the request from the Byram Historical Society to install a HVAC system in the Roseville Schoolhouse to help preserve the artifacts.



## **MUNICIPAL COURT**

The Byram Township Municipal Court has entered into an agreement with Andover Township for a Joint Court, effective January 1, 2015. All Byram Township court business is handled by the Andover Township Joint Municipal Court which will be responsible for processing indictable offenses, scheduling court cases, processing warrants, entering of summonses, and collecting of fines. Their information is as follows:

Helga Walls, Court Administrator  
Andover Joint Municipal Court  
134 Andover Sparta Road  
Newton NJ 07860  
 [\(973\) 383-4280 Ext. 4](tel:(973)383-4280)  
<http://www.andovertwp.org/departments/court/>  
M-F 8:30 A.M. - 3:30 P.M.

### **ANDOVER JOINT MUNICIPAL COURT – BYRAM STATISTICS**

<b>2018</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>DWI</b>	1	0	1	1	2	0	1	0	0	0	2	1	<b>9</b>
<b>TRAFFIC</b>	111	102	103	124	301	121	87	63	64	96	66	59	<b>1297</b>
<b>PARKING</b>	2	1	0	2	1	1	3	1	1	3	1	1	<b>17</b>
<b>DP/PDP</b>	1	4	14	4	10	9	1	5	11	1	4	2	<b>66</b>
<b>OTHERS</b>	10	3	0	0	2	4	1	10	0	2	0	0	<b>32</b>
<b>INDICTABLE</b>	20	18	10	13	3	1	0	4	10	0	1	9	<b>80</b>

<b>2018</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Court Revenue</b>	\$5,987.24	\$7,454.81	\$5,443.78	\$5,934.02	\$6,065.78	\$11,257.78	\$7,016.64	\$4,209.68	\$4,645.85	\$3,789.94	\$6,059.62	\$3,966.76	<b>\$71,380.90</b>

## **LAKELAND EMERGENCY SQUAD**

Lakeland Emergency Squad has been proudly serving Andover Borough, Andover Township, and Byram Township for the past 79 years. Our coverage area is approximately 50 square miles of southern Sussex County, where over 15,000 people reside (about 10% of the County's population). We also provide mutual aid emergency medical services to the surrounding area in Sussex, Warren, and Morris Counties when needed.

Annually, Lakeland EMS responds to roughly 1,300 calls for assistance ranging in severity from minor medical emergencies to more serious, life threatening incidents, motor vehicle collisions, fires, and stand-bys at community events.

Our dedicated group of members consists of approximately 30 residents who serve in various capacities. All members are certified in CPR and the majority of our members are also certified Emergency Medical Technicians (EMTs). Other members are a part of our Rescue Services Unit or serve as drivers. We have many volunteer positions available to meet your interest level and engage with your community. Please consider joining our team to help us continue our strong tradition of dedicated service to our friends and neighbors.

Each year, the Lakeland Emergency Squad gives back to the local communities in other ways as well. We host the annual Easter Egg Hunt at Wild West City, sponsor local scouting, venture and explore programs, and provide scholarships for two graduating Eighth Graders from the Andover and Byram school districts who emanate an outstanding focus on volunteerism and community support.

In 2018, through the generosity of our municipalities, Lakeland was able to replace and the chassis of two heavily aging ambulances built in 2003. In order to minimize costs, we were able to re-use the ambulance "boxes"-allowing them to be reused for an additional 12-15 years. Additionally, our agency received a new pickup truck which will be used for rehab operations on the scene of fires and major accidents.

If you or someone you know are a resident from Byram Township, Andover Borough, Andover Township, or the surrounding municipalities and interested in joining, please contact us at [\(973\) 347-2123](tel:9733472123) or via our website at [www.lakelandems.org](http://www.lakelandems.org). All training is provided at no cost to you.



Total Calls	1,300
Response Rate	98.4%
Total Patients	1,170
Total Miles	27,356
Man Hours on Calls	4,859

## FIRE DEPARTMENT

# 2018 Statistics

Total Incidents Responded to: 227

72% increase in Call Volume from 2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	6.61%
Overpressure rupture, explosion, overheating - no fire	2	0.88%
Rescue & Emergency Medical Service	65	28.63%
Hazardous Condition (No Fire)	71	31.28%
Service Call	20	8.81%
Good Intent Call	15	6.61%
False Alarm & False Call	34	14.98%
Severe Weather & Natural Disaster	3	1.32%
Special Incident Type	2	0.88%
<b>TOTAL</b>	<b>227</b>	<b>100.00%</b>

**Total Agency Manhours: 5,737.37**

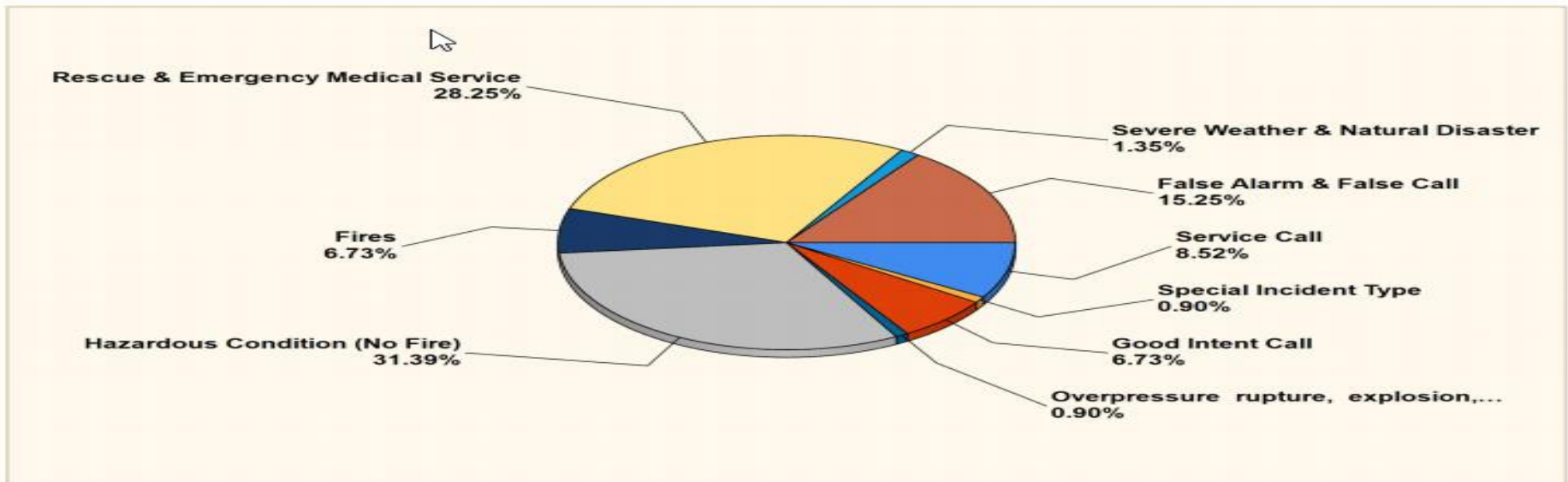
**Total Manhours – Incidents: 967.52**

**Total Manhours – Training: 943.40**

**Total Manhours – Fundraisers/ Events / Public Relations: 3,826.45**

### **Breakdown by Major Incident Types for Date Range**

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 12/31/2018



# Year in Review

2018 was a busy year for the department. We moved to the Sussex County dispatching center. This project started in 2017 and was completely implemented by 2018. The Department completed the process of replacing Engine 6, a 1992 Fire engine. This new piece of equipment will arrive in the middle of 2019. The department working along the township's capital improvement plan upgraded the halogen warning lights on Rescue 3, Tender 5 and Tender 7. This is a great achievement in safety for our members making our vehicles more visible at emergency incidents. Continuing with these improvements, the light tower on Rescue 3 was upgraded to LED providing a more reliable lighting and brighter system making a scene a lot safer.

## About the Fire Department:

The Byram Township Fire Department, completed its 70<sup>th</sup> year of providing professional volunteer emergency service. Established in 1948, The Byram Township Fire Department provides fire suppression, heavy rescue, ice and water rescue, wilderness rescue and public education services to Township residents. Fire suppression is provided by 48 volunteer firefighters who are dedicated to serving the residents of the Township. The volunteer firefighters are on-call 24 hours a day and operate from three fire stations located throughout the Township.

- ❖ Cranberry Lake building located on Route 206
  - Engine 1 -1998- 1000 gallons of water, 2000 GPM Pump
  - Tender 7 – 2001 - 2000 gallons of water, 500 GPM Pump
  - Rescue 3 -2000 - Vehicle Rescue Equipment, Water and Wilderness Rescue Equipment, Air Refill system for SCBA (Self Contained Breathing Apparatus)
- ❖ Lake Lackawanna building located on Lackawanna Drive
  - Engine 6 – 1992- 1000 gallons of water, 1500 GPM Pump
  - Tender 5 - 2007- 2200 gallons of water, 750 GPM Pump
- ❖ Lee Hill emergency services building on Lee Hill Road
  - Engine 4 -2015- 1000 gallons of water, 1500 GPM Pump

### The Fire Department consists of the following officers:

#### **Firematic Officers**

(All things Related to Fire incidents, etc.)

- ❖ Chief
- ❖ Asst. Chief
- ❖ (2) Captains
- ❖ (2) Lieutenants

#### **Administrative offices**

(Buildings, Hall Rental, etc.)

- ❖ President
- ❖ Vice President
- ❖ Treasurer
- ❖ Secretary

All of the officers can be reached at the Cranberry Lake Fire House, at 973-347-2662 or at [www.byramfd.com](http://www.byramfd.com).



The Fire Department Association owns and operates the Cranberry Lake and Lake Lackawanna buildings; the Lee Hill emergency services building is owned by the Township. The Firematic officers are supported with funding from the Township for fire suppression, fire prevention, and public education efforts. The Township also provides the fire apparatus and related equipment. The association relies upon various fundraisers to operate and maintain their buildings.



<https://www.facebook.com/Byram-Twp-Fire-Department-139557312747134/>

*Visit Our Website*

**[www.byramfd.com](http://www.byramfd.com)**